

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to	The Executive
Date	2 December 2013
Subject	The Executive's Forward Work Programme
Portfolio Holder(s)	Cllr Ieuan Williams
Lead Officer(s)	Deputy Chief Executive
Contact Officer	Huw Jones Interim Head of Democratic Services (Tel. 01248 752108)
Nature and reason for reporting:	
To seek approval of the Executive's updated Forward Work Programme in accordance with the Council's Constitution.	

A – Introduction / Background / Issues
See CH – Summary

B – Considerations
See CH – Summary

C – Implications and Impacts		
1	Finance / Section 151	-
2	Legal / Monitoring Officer	-
3	Human Resources	-
4	Property Services	-
5	Information and Communications Technology (ICT)	-
6	Equality	Impact assessments will need to have been undertaken on all new or revised policies submitted to meetings of the Executive

C – Implications and Impacts		
7	Anti-poverty and Social	-
8	Communication	-
9	Consultation	-
10	Economic	-
11	Environmental	-
12	Crime and Disorder	-
13	Outcome Agreements	-

CH – Summary	
1.0	Background
1.1	The Executive’s forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead officers and portfolio holders are for each item.
1.2	The Executive’s Forward Work Programme for the period 16 December 2013 – April 2014 is attached.
1.3	It should be noted, however, that the forward work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. Arrangements are therefore in place to review the list of items and submit updates to the Executive on a monthly basis. Both strategic and operational issues are covered to inform the scrutiny process. Some items are likely to be determined by portfolio holders under delegated authority.

2.0 **Role of Scrutiny**

- 2.1 The Board of Commissioners have already acknowledged the importance of the scrutiny role, and in particular task and finish groups, in the process of supporting the corporate work programme.
- 2.2 This work programme offers a basis for further developing the work of the scrutiny committees. Further refinement of the work programme will be necessary to ensure better alignment of the schedule of meetings in the future in order to allow for pre-decision scrutiny.

D – Recommendation

Members of the Executive are requested to:

confirm the attached updated work programme which covers 16 December 2013 – April 2014;

identify any matters subject to consultation with the Council’s Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive’s work programme;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

Name of author of report: Huw Jones
Job Title: Interim Head of Democratic Services
Date: 21 November 2013

Appendices:

Executive Forward Work Programme: 16 December 2013 – April 2014.

Background papers

Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: 16 December 2013 – April 2014

Updated: 21 November 2013



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **16 December 2013 – April 2014** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: 16 December 2013 – April 2014

Updated: 21 November 2013

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	New Discretionary Business Rates Relief Category: strategic	Approval to award the new discretionary business rates relief in respect of the New Developments Scheme and Open for Business Scheme	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		Decision to be delegated to Portfolio Holder	
2	2014/15 Budget Category: Strategic	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		16 December 2013	
3	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		13 January 2014	
4	Local Council Tax Reduction Scheme for 2014/15 Category: Strategic	To make recommendations to Full Council.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		13 January 2014	(To be convened before the end of January 2014)
5	Updates to the Constitution Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		13 January 2014	27 February 2014

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6	Informal Carers – Commissioning Intentions and Priorities Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	28 October 2013	13 January 2014	
7	HRA Subsidy Reform Category: Strategic	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Clare Williams Head of Function – Resources / Shan L Williams Head of Housing Cllr Kenneth P Hughes		13 January 2014	
8	Môn/Gwynedd Building Control Integration Category: Operational	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Regulation Cllr J Arwel Roberts	June 2013	13 January 2014	
9	Aberffraw Conservation Area Character Appraisal Category: Operational	Approval.	Sustainable Development	Jim Woodcock Head of Regulation Cllr J Arwel Roberts		13 January 2014	TBC
10	Income - Car Parks Category: Strategic	Approval to increase parking fees.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew		13 January 2014	

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11	Joint Working with Horizon Category: Strategic	Approval to proceed with improvements to the A5025.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew		13 January 2014	
12	The Council's Cycling Strategy Category: Strategic	Confirmation of the Council's policy.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew	9 December 2103	13 January 2014	
13	Compulsory Purchase of land – Bethel and Valley Category: Strategic	Approval for compulsory purchase of land at Bethel and Valley.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew		13 January 2014	
14	Consideration of the Lease at Newry Beach, Holyhead Category: Strategic	To respond to a request from the developer with regard to the proposed Waterfront development.	Sustainable Development	Mike Barton Head of Property Cllr Richard Dew		13 January 2014	
15	Community Benefit Contributions Category: Strategic	Secure formal endorsement for the Council's policy and strategy.	Sustainable Development	Dylan Williams Head of Economic and Community Regeneration Cllr Aled Morris Jones		13 January 2014	

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16	Corporate Scorecard – Qtr 3, 2013/14 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands	3 February 2014	10 February 2014	
17	2013/14 Revenue and Capital Budget Monitoring Report – Qtr 3 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		10 February 2014	
18	2014/15 Budget Category: Strategic	Adoption of final proposals for recommendation to the County Council.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones	Corporate – 14 Jan 2014 Partnership – 15 Jan 2014 Democratic – 30 Jan 2014	10 February 2014	27 February 2014
19	Housing Revenue Account (HRA) Business Plan and HRA Shadow Business Plan Category: Strategic	Approval.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		10 February 2014	
20	Standard Charge 2014/15 – Council Care Homes Category: Strategic	Approval.	Community	Clare Williams Head of Function – Resources / Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes		10 February 2014	

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21	Independent Sector Residential and Nursing Home Fees 2014/15 Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes		10 February 2014	
22	Charges for community care services 2014/15 Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes		10 February 2014	
23	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		17 February 2014	
24	Changes to the Constitution – Presiding Member Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		17 February 2014	27 February 2014
25	Housing Rents 2014/15 Category: Operational	Approval of proposed rent increase for 2014/15 for Council house tenants.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 February 2014	

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26	Service Charges for Council Tenants and Leaseholders Category: Strategic	Adoption of policy to introduce service charges to tenants.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 February 2014	
27	Lein Amlwch Category: Strategic	Decision required on the future of the Line.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew	3 February 2104	17 February 2014	
28	North Wales Residual Waste Treatment Project Category: Strategic	Approval to continue the project.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew	3 February 2014	17 February 2014	27 February 2014
29	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		17 March 2014	
30	Annual Equality Report Category: Strategic	To approve the annual report for publication	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Kenneth P Hughes		17 March 2014	

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31	Discretionary Rate Relief Policy for Charities and Non Profit-Making Organisations Category: Strategic	Approval to extend the Policy.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones		17 March 2014	
32	Discretionary Housing Payments for 2013/14 Category: Strategic	Report on the administration of the scheme and adopt any changes to the policy in future.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones		17 March 2014	
33	Public Sector Housing Capital Programme 2014/15 Category: Strategic	To approve the capital programme and allocated budget.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 March 2014	
34	Common Allocations Policy Category: Strategic	Adoption of new Common Allocations Policy.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 March 2014	
35	Deposit Local Development Plan Category: Strategic	For comment / support before submission to the Joint Planning Policy Committee.	Sustainable Development	Jim Woodcock Head of Regulation Cllr J Arwel Roberts		17 March 2014	
36	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		22 April 2014	

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37	Local Housing Strategy 2014-2019 – draft Category: Strategic	To approve the strategic direction prior to consultation.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		22 April 2014	

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